Candidate Care Checklist

	Name:			
	Phone:			
	Email:			
Resp.	**Action**		**Date**	**Notes**
Sec	**First Reading**			
WM	**Mentor Appointed:**			*Ph.*
WM	**Coach Appointed:**			*Ph.*
WM	**Committee Appointed:**			
	a.			*Ph.*
	b.			*Ph.*
	c.			*Ph.*
Sec	**Second Reading and Ballotting**			
Mentor	**Given Masonic Education (part 1)**			
Mentor	**Date for Conferral coordinated with Candidate and WM**			
WM	**Entered Apprentice Degree Conferred**			
Mentor	**Given Masonic Education (part 2), including review of:**			
	a. Catechism			
	b. Grip(s) and Word(s), Working Tool(s), Apron			
Coach	**Coached on Catechism**			
Coach	**Proficiency and Advancement Passed**			
Mentor	**Date for Conferral coordinated with Candidate and WM**			
WM	**Fellow Craft Degree Conferred**			
Mentor	**Given Masonic Education (part 3), including review of:**			
	a. Catechism			
	b. Grip(s) and Word(s), Working Tool(s), Apron			
Coach	**Coached on Catechism**			
Coach	**Proficiency and Advancement Passed**			
Mentor	**Date for Conferral coordinated with Candidate and WM**			
WM	**Master Mason Degree Conferred**			
Mentor	**Given Masonic Education (part 4), including review of:**			
	a. Catechism			
	b. Grip(s) and Word(s), Working Tool(s), Apron			
	c. Entering and Leaving, Saluting, Speaking, Raps			
	d. Ballotting, Holy Ground, Signs, Points of Fellowship			
Sec	**Issued Dues Card**			
Sec	**Issued Lodge-specific Item(s)**			
Coach	**Coached on Catechism**			
Coach	**Proficiency Passed** *(90 days maximum)*			
Sec	**Issued Apron**			
Sec	**Issued Grand Lodge Certificate**			